



IVYBRIDGE TOWN COUNCIL

Town Clerk
Kate Elliott-Turner

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Dear Councillor,

You are summoned to attend a meeting of the **POLICY & RESOURCES COMMITTEE**, to be held in **The Town Hall**, Ivybridge on **Monday 19th February 2023 at 7.00pm**. The business to be transacted at this meeting is set out below. If you are unable to attend, or will be late in arriving, please inform the Town Hall before the meeting.

Signed: *Kate Elliott-Turner*
Town Clerk

Dated: 13th February 2024

Members of the public are invited to observe the meeting, and may participate in the 'Public Section', according to council's Standing Orders. If members of the public wish to speak, they are requested to contact the Town Clerk in advance of the meeting if possible.

A G E N D A

- PR23/050 **APOLOGIES:** To receive and accept apologies for absence.
- PR23/051 **DISCLOSURE OF MEMBERS INTERESTS AND DISPENSATIONS:** In accordance with the Code of Conduct and Standing Orders:
- a) Members to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests, in respect of any item on the agenda
 - b) Proper Officer to consider written requests from members for dispensations. Members are reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point, and that any change to their Register of Interests must be notified to the Town Clerk within 28 days of the change.
- PR23/052 **PUBLIC SECTION:** To receive points raised by members of the public, within a time limit of 15 minutes (max. 3 minutes per speaker), according to council's Standing Orders, and which may be extended at the discretion of the Chairperson.
- PR23/053 **MINUTES:** To confirm that the minutes from the meeting held on 8th January 2024 (copy attached) are a correct record.

Councillors: Spencer (Chairperson), L Rea (Vice-Chairperson), Dredge, Hladkij, Khong, Pringle & A Rea

- PR23/054 **ACCOUNTS PAID:** To endorse the accounts paid and the report of the electronic payments made December 2023 to January 2024 (copy attached).
- PR23/055 **INCOME AND EXPENDITURE ACCOUNTS:** To consider a report on the accounts for Month 10 January 2024 (copy attached).
- PR23/056 **DEBTORS UPDATE:** To agree the aged debtors report (copy attached).
- PR23/057 **HEALTH AND SAFETY:** To consider the health and safety report from the Assistant Clerk (copy attached).
- PR23/058 **FREE LET REQUESTS:** To consider a request for free let of hireable rooms for 2023/2024 and 2024/2025 financial year, as follows:
- Ivybridge Chamber of Commerce – Committee Room – Jan (23/24), May (24/25), Sept (24/25) 1 hour per booking – Cost to council £45 (in terms of loss of income)
- PR23/059 **RESERVES:** To agree the proposed allocation of any underspend for the end of year processes (copy attached).
- PR23/060 **STANDING ORDERS:** To review the updated Standing Orders, and recommend adoption by council (copy to follow).
- PR23/061 **ASSET REGISTER:** To review and agree the updated asset register (copy attached)
- PR23/062 **ERME PLAYING FIELDS – UPFRONT COSTS:** To consider current situation regarding funds previously allocated to supporting Erme Playing Fields/Football Club project, following council's withdrawal from the project, and funds spent and not recovered (report attached).
- PR23/063 **EXCLUSION OF PRESS & PUBLIC**
Under Standing Orders, it is proposed to resolve to exclude the press and public for the following agenda items, as their presence would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.
- PR23/064 **FUTURE USE OF COMMITTEE ROOM**
To consider future use, and associated costs, of Town Hall Committee Room, following update from Planning Officers regarding the Stowford Mill development, and request for use by hirer (report to follow).

CLOSE